

Job Title: Head Teacher of HaMakom

The Head Teacher of HaMakom is responsible for the smooth running of the religion school in conjunction with the rabbis of the Mosaic Masorti, Liberal and Reform Synagogues together with the Kol Chai Reform Community. The Head is expected to attend religious school on Sunday mornings and offer effective leadership and management of HaMakom and take all necessary steps to achieve this.

The Head should think strategically, respond to the school's changing needs and initiate improvements in conjunction with the rabbis. In respect of HaMakom, the Head will be responsible for areas such as:

- Overseeing development of the curriculum
- Administering the budget
- Recruiting and appointing new staff
- Developing and organising special events, charity events and outings
- Communicating with parents re HaMakom events, security rotas and progress and attendance of students
- Extra-curricular youth education activities
- Teaching duties when required
- Attend HaMakom and Community Governance and Education meetings
- Attend professional and regulatory bodies such as Harrow Supplementary Schools Forum
- All other matters which fall within the role of Head Teacher

This post will be remunerated between £14,000 and £16,000 pa.

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be asked to apply to the Disclosure and Barring Service for an Enhanced Disclosure.

Please look at our Aims and Ethos on the Synagogue websites.

Candidates should send a covering letter and CV to the Chair of Governors by email – HamakomChair@yahoo.co.uk - or by post to: Chair of Governors, HaMakom, 39 Bessborough Road, Harrow HA1 3BS.