



MOSAIC JEWISH COMMUNITY LIMITED

NOTICE OF 2018 ANNUAL GENERAL MEETING

This Notice is to inform all *Members* of Mosaic Jewish Community (“MJC”, or “the Company”), all *Congregants* of the *Constituent Synagogues* of MJC, and the *Constituent Synagogue Councils*, that the 2018 Annual General Meeting of the Company will take place:

- On Sunday 13th May 2018 at 4.30 pm
- At 39 Bessborough Road, Harrow, HA1 3BS
- Refreshments will be served from 4 pm

This Notice is issued in compliance with the requirements of the Articles of Association of the Company, which can be found on the Mosaic website, www.choosemosaic.org . Words in italics carry the same meaning as defined in that document.

The *Board* of MJC invites nominations of any *Congregant with Standing Rights* for all of the 3 mandatory positions on the *Board* of MJC for which election takes place at the AGM. The 3 mandatory positions are:

Chairman

Treasurer

Chief Administration Officer

All 3 positions fall vacant this year; Phil Austin has served a 2-year term as Chair and is standing down; Jeff Highfield has served a 3-year term and is not permitted under the Constitution to stand again as Treasurer; and the position of Chief Administration Officer is also vacant.

The Board is also entitled under the constitution to appoint such other directors as it considers required to meet the needs of the community. The Board has decided that the following 5 Board positions were required during the year:

Adult Education Officer

Community Activities Officer

Social Action Officer

Marketing & Communications Officer

Ritual Events Co-ordinator

If you wish to nominate a *Congregant* for any of these positions, please write to the Company Secretary, Jeff Highfield at 39 Bessborough Road, Harrow, HA1 3BS. The nomination must be signed by the nominee and by at least 2 *Congregants* and be received by the Company Secretary by Sunday 15th April 2018.

The Board of MJC invites *Congregants* to submit resolutions for decision at the Annual General Meeting on any relevant topic. If you wish a resolution to be proposed to the AGM, please put it in writing to the Company Secretary at 39 Bessborough Road, Harrow, HA1 3BS. The resolution must be signed by at least 10 *Congregants* and be received by the Company Secretary by Sunday 15th April 2018.

The Board of MJC also invites *Constituent Synagogue Councils* to submit resolutions for decision at the Annual General Meeting on any relevant topic. Council Chairmen should put the resolution in writing to the Company Secretary at 39 Bessborough Road, Harrow, HA1 3BS by Sunday 15th April 2018, and include the date of the Council meeting at which it was decided to submit the resolution.

The Company Secretary will issue a further notice to all *Members, Congregants* and *Constituent Synagogue Councils* at least 14 days before the date of the AGM, that is, by Sunday 29th April 2018, containing:

- The formal agenda for the AGM
- The list of all nominations for election to the Board
- The text of all resolutions to be proposed to the AGM

By Order of the Board

Jeff Highfield

Jeff Highfield
Company Secretary
14th March 2018