



MOSAIC JEWISH COMMUNITY LIMITED (the Company)

2018 ANNUAL GENERAL MEETING

SUNDAY 13TH MAY 2018 AT 16.30

AT 39 BESSBOROUGH ROAD HARROW HA1 3BS

NOTICE OF ANNUAL GENERAL MEETING AND AGENDA

Notice is hereby given that the Annual General Meetings (**Meeting**) of Congregants and Members of the Company will be held at the above address at the time and date set out above.

You will be asked to consider and vote on the resolutions below. Resolutions 1-3 will be proposed as ordinary resolutions and resolution 4 will be proposed as a special resolution.

- 1. Welcome by the Chair; and to confirm that the meeting is quorate**
- 2. To note any apologies for absence**
- 3. To approve the minutes of the 4th AGM (21st May 2017) and to discuss any matters arising**
- 4. To note the reports from the Directors and to take comments and questions**
- 5. To consider and if thought fit pass the following resolutions.**

Election of Board directors:

The Chair, Phil Austin, has completed the second year of his 2-year appointment, and the Board has nominated Mark Phillips and Jeff Highfield as Co-Chairs to replace him, and they have accepted the nomination. No other nominations have been received and the Board therefore proposes the following ordinary resolution: -

- 1. THAT** Mark Phillips and Jeff Highfield be and are hereby elected as Co-Chairs for a term ending at the end of the 2020 Annual General Meeting of the Company.

Jeff Highfield has completed his 3-year appointment as Treasurer and is not permitted to stand for that position again, so that position is vacant. The Board has nominated Tony Fineberg to that position, and he has accepted the nomination. No other nominations have been received and the Board therefore proposes the following ordinary resolution: -

- 2. THAT** Tony Fineberg be and is hereby elected as Treasurer for a term ending at the end of the next Annual General Meeting of the Company.

Barbara Grant has resigned from the position of Chief Administration Officer, so that position is vacant. The Board has nominated Caroline Bach to that position, and she has accepted the nomination. No other nominations have been received and the Board therefore proposes the following ordinary resolution: -

3. **THAT** Caroline Bach be and is hereby elected as Chief Administration Officer for a term ending at the end of the next Annual General Meeting of the Company.

Under paragraph 9.1.3, the Board is entitled to appoint such other directors as it considers required to meet the needs of the community, and the Board is pleased to advise the community of the following Board appointments:

Community Activities Officer	Jane Prentice
Social Action Officer	Adrian Cohen
Ritual Events Coordinator	Joel Abrahams

The Board would like to fill the following positions which are currently vacant and will report to the community when appointments have been made: Adult Education Officer, Marketing and Communications Officer

There is currently no provision, to co-opt a replacement Treasurer or Chief Administration Officer between AGMs if one of these elected officers resigns or is otherwise unable to continue in role. Equally there is no provision to co-opt a Treasurer or Chief Administration Officer in the period after an AGM when it was not possible to elect such officer at the particular AGM (i.e. there were no nominees at the AGM).

The following special resolution is therefore proposed:-

4. **THAT** article 9.1.6 of the Articles of Association of the Company be and is hereby amended by the addition of the following:-

"In the event that no nomination is received in respect of any of such other members of the Board or in the event that following an Annual General Meeting any director is unable to continue their duties or resigns then the Board may appoint such directors or replacements at its discretion. A director so appointed shall hold office only until the end of the next following Annual General Meeting"

The Board has no other resolutions to propose to the Meeting, and the Board have received no other resolutions to put to the meeting from Congregants or from Constituent Synagogue Councils.

By Order of the Board

Jeff Highfield

Jeff Highfield
Company Secretary
26th April 2018

Registered office: 39 Bessborough Rd, Harrow, Middlesex, HA1 3BS

NOTES TO THE NOTICE OF ANNUAL GENERAL MEETING

1. Entitlement to attend and vote

Only those Members registered in the Company's register of members and Congregants who are Congregants at 6.00 pm on the day two days prior to the meeting shall be entitled to attend, speak and vote at the meeting.

2. Appointment of proxies

If you are a person who is entitled to attend and vote at the meeting, you are entitled to appoint one or more proxies to exercise all or any of your rights to attend, speak and vote at the meeting. To appoint a proxy, send or deliver your instructions addressed to: MJC Office, For the attention of Jeff Highfield, Company Secretary, 39 Bessborough Road, Harrow, Middlesex HA1 3BS.

Proxies must be received no later than 48 hours prior to the commencement of the meetings.

3. Changing proxy instructions

You may change a proxy instruction but to do so you will need to inform the Company in writing in the same manner as the appointment.

Appointment of a proxy does not preclude you from attending the meeting and voting in person. If you have appointed a proxy and attend the Meeting in person, your proxy appointment will automatically be terminated.