



## **MOSAIC JEWISH COMMUNITY LIMITED**

### **BOARD GOVERNANCE REPORT FOR 2020 AGM**

The aim of this report is to advise the community on how the Board has complied with the governance requirements set out in the Company's constitution.

#### **FREQUENCY OF MEETINGS**

The constitution requires the Board to meet at least 5 times a year. Since the last AGM in May 2019, the Board has met 13 times, usually monthly, with never more than 2 months between meetings. Board meetings since March 2020 have of course taken place using Zoom.

#### **QUORUM AT MEETINGS**

The constitution sets the quorum for Board meetings at 3 directors, that is, the chairs (or nominees) of the 3 constituent synagogues. All Board meetings were quorate.

#### **FORMAT OF MEETINGS AND SUBJECTS DISCUSSED**

Board meetings have typically lasted between 1½ and 2½ hours and dealt with matters of current importance to the community. In the period since the last AGM, these matters have included:

- The creation of a new home for the community at 65 Stanmore Hill
- The associated exit from Bessborough Road ("Bexit")
- The community's response to the Coronavirus pandemic
- Community events and social and educational activities (including HaMakom)
- Periodic reports from the Treasurer on the Company's financial position

#### **MINUTES AND ACTION ITEMS**

All meetings are minuted, and Hephzibah Hall attends most meetings for this purpose. Typically, notes of decisions taken and action items for Board members are circulated within a few days of the meeting, and formal minutes approved at the next meeting.

#### **COMPLIANCE WITH COMPANIES HOUSE AND CHARITY COMMISSION REQUIREMENTS**

The Company has complied fully and promptly with all the requirements of these 2 bodies, regarding for example, the appointment and resignation of directors / trustees, and the submission of annual accounts and annual returns.

Approved by the Board

*Jeff Highfield*

Company Secretary  
26 August 2020