



## **MOSAIC JEWISH COMMUNITY LIMITED**

### **BOARD GOVERNANCE REPORT FOR 2021 AGM**

This report aims to advise the community on how the Board has complied with the governance requirements set out in the Company's constitution.

#### **FREQUENCY OF MEETINGS**

The constitution requires the Board to meet at least 5 times a year. Since the last AGM in September 2020, the Board has met 13 times, usually monthly, with never more than 2 months between meetings. All Board meetings have of course taken place using Zoom.

#### **QUORUM AT MEETINGS**

The constitution sets the quorum for Board meetings at 3 directors, including at least one of the Chairs (or their nominee) of the three constituent synagogues. All Board meetings were quorate, and all meetings were attended by at least one representative (Chair, synagogue Council representative, or nominee) of each constituent synagogue. Our rabbis have attended most Board meetings to contribute to our discussions and decision-making but are not entitled to vote.

#### **FORMAT OF MEETINGS AND SUBJECTS DISCUSSED**

Board meetings have typically lasted between 1½ and 2½ hours and dealt with matters of current importance to the community. In the period since the last AGM, these matters have included:

- The creation of a new home for the community at 65 Stanmore Hill
- The associated exit from Bessborough Road ("Bexit")
- The community's response to the Coronavirus pandemic
- Community events and social and educational activities (including HaMakom)
- Periodic reports from the Treasurer on the Company's financial position
- The development and hoped-for growth of the community, including the recruitment of a Development Rabbi and our public relations and communications activities
- The decision to create a sub-committee of the Chairs of MJC and of the three constituent synagogues authorised to make decisions which are time-sensitive or which cannot otherwise be deferred until the next scheduled board meeting

#### **MINUTES AND ACTION ITEMS**

All meetings are minuted, and Hephzibah Hall attends most meetings for this purpose. Typically, draft minutes including notes of decisions taken and action items for Board members are circulated within a few days of the meeting for comment and challenge. The minutes are then formally approved at the next Board meeting.



## **COMPLIANCE WITH COMPANIES HOUSE AND CHARITY COMMISSION REQUIREMENTS**

The Company has complied fully and promptly with all the requirements of these 2 bodies, regarding for example, the appointment and resignation of directors / trustees, and the submission of annual accounts and annual returns, and the change of registered office.

Approved by the Board

*Jeff Highfield*

Company Secretary

2 December 2021